

**Cathedral Parish Board of Education Meeting
Monday, September 27, 2010**

I. Call to Order

- The meeting was called to order at 7:02 pm by Steve Harter.

II. Opening Prayer

- Opening prayer was offered by Michele Storment.

III. Roll Call

- Roll call was taken by Kim Scott.
- Members present were: Very Rev. John Myler, Dr. Kay Bennett, Randy Bastian, Steve Harter, Nick Lang, Bill Luecking, Mary Konradt, Sean Pederson, Judy Kelley, Kim Scott, Jane Stock, and Michele Storment.
- Guests present were: Nancy Harmon, Dave Schmidt, Sue Ratkewicz, and Laura Oughton.

IV. August 2010 Meeting Minutes

- a. Sean Pederson proposed two changes to the August minutes.
- b. Nick Lang made a motion to approve the revised minutes, seconded by Mary Konradt.

V. Additions to Agenda

- No additions to the agenda.

VI. Administrator's Report – Very Rev. John Myler

- Fr. Myler distributed two articles for the Board to review. Fr. Myler requested that all members respond with input to his e-mail address by next Monday.

VII. New Business

a. Teacher Report-Sue Ratkewicz

- Ms. Ratkewicz, currently the 4th grade teacher, is starting her second year at Cathedral.
- With her small class of seven students, she is able to do many hand-on activities.
- Ms. Ratkewicz will be the 8th grade girls' volleyball coach.

b. Teacher Report-Laura Oughton

- Ms. Oughton is the Early Learning Center (ELC) teacher. She currently has 11 students and will add five more in January.
- Karen Beals is the aide for the classroom.
- The students are doing a great job adjusting to the school routine and will be starting the Atrium program on Tuesday.

- c. *Parents' Club-Nancy Harmon*
 - Parents' Club is hosting a bonfire at the Eckert's in Millstadt this Friday evening.
 - The next meeting will be held on October 6th at 7:00 pm. Childcare, which was very successful last month, will be offered again at a rate of \$2/child.
 - Trunk or Treat will be held on October 23rd after the 4:00 pm Mass.
 - A handout regarding the Rummage Sale was distributed. The Rummage Sale is scheduled for November 13th. There will be a preview sale the evening before, with a \$5 admission charge.
- d. *Athletics –Dave Schmidt*
 - The Grizzlie game went great. Cathedral had a very good attendance of supporters.
 - Diocesan Tournaments for the fall sports starts this weekend.
 - The basketball season will begin next Monday. Athletic plans on sending out e-mail notifications to let everyone know of the games and times. They will also post on the school's website.
 - The new Pep Club will begin on October 13th. Mrs. Amanda Niedbalski, the 3rd grade teacher, will be the teacher moderator.
 - Sean Pederson is looking to startup a Golf Outing in the springtime.
- e. *The Parish School of Religion – Jane Stock*
 - A copy of the 2010-2011 PSR Handbook was given to all Board members. The handbook includes the PSR staff, mission statement, letter, policies, classroom assignments, calendar, as well as the Child Protection Training permission slip.
 - The Parish Youth Catechesis Data Report Form was distributed.
 - The specific goal for this year is to encourage Mass attendance,
- f. *Adult Education-Nick Lang*
 - The Thursday evening discussions are ongoing. Last Thursday's topic was "Reformation to Revolutions". This Thursday, the discussion will cover "Local Church History-Diocese of Belleville and Historical Bishops". A tour of the Cathedral's museum is also available.
 - The CD racks remain active, yet the new titles are not moving as fast as expected.
 - The Lifelong Faith Formation Planning Committee will be meeting Tuesday. They will be looking at additional educational needs as well as reviewing the current programs.

VIII. Principal's Report – Dr. Kay Bennett

- Dr. Bennett distributed a handout of her Principal's Report.

- The tuition assistance program has proven to be a great benefit to families. To date, a little over \$40,000 has been promised to help families.
- The three new art teachers are offering classes for the students K-8 on Wednesdays and Fridays.
- Mrs. McCormack is still recovering after her heart surgery. Students, teachers, and families have been very supportive during this time. She will remain out for a few more weeks.
- The Student Council will be helping a missionary girls' school in Nigeria, Africa. The PSR students will be invited to help with this program as well.
- The ELC program is doing very well. Parents are offered a lot of flexibility with the program. Currently, there is an aide daily since we are over the max limit for one teacher. We have several students who will be joining the program shortly.
- A beautiful new "Last Supper" picture has been hung next to the entry into the cafeteria. Some of the striping on the long walls has begun.
- Mrs. Van Loo and the 8th graders have been working on the school's first green screen web cast.
- The teachers have begun curriculum mapping for math. The goal is to identify areas in the curriculum that are overlooked, as well as areas that are repetitious. This will allow teachers to maximize their time and adjust strategies as needed.

IX. Old Business

- The Bylaws need to be finalized. The Bylaw Committee will prepare their final draft for the Board to review.
- Elections for the 2010-2011 Cathedral Parish Board of Education were held. After the following nominations were proposed, a motion to close the election was made by Michele Storment, seconded by Nick Lang.

Chair: Kim Scott – nominated by Steve Harter, seconded by Michele Storment.

Vice-Chair: Randy Bastian – nominated by Mary Konradt, seconded by Sean Pederson.

Secretary: Sean Pederson – nominated by Jane Stock, seconded by Judy Kelley.

Finance: Judy Kelley – nominated by Steve Harter, seconded by Kim Scott.

X. Committee Reports

None.

XI. Future Meeting Agenda Items

- A finalized version of the Bylaws needs to be adopted.
- Board members should be prepared to discuss the articles distributed by Fr. Myler at the next meeting.

XII. Executive Session Items – 8:55pm-9:15pm

XIII. Adjournment

- The meeting was adjourned at 9:15 pm by Steve Harter.

XIV. Closing Prayer

- Closing prayer was offered by Mary Konradt.

Respectfully submitted by: Kim Scott, Secretary September 30, 2010